

Jurisdictional Class: Competitive
Adopted: January 23, 2018
Revised: July 11, 2018

SENIOR RECREATION MAINTENANCE WORKER

DISTINGUISHING FEATURES OF THE CLASS: This position involves the responsibility for leading and participating in the care and maintenance of recreation facilities and grounds maintenance. The position involves evening and weekend hours and prolonged exposure to adverse weather conditions when maintaining and supervising the operation of athletic areas, beach and park facilities, including ice skating rinks. The work is performed under supervision of the Recreation Facility Manager with leeway permitted in the exercise of independent judgment in carrying out details of the work in accordance with established policies and procedures. Supervision is exercised over the work of subordinate employees assigned to recreation facilities. The incumbent does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Leads and participates in the care and maintenance of the recreation facilities and grounds maintenance which includes the athletic areas, beach and park facilities, ice-skating rinks or other recreational areas;
Leads and participates in the maintenance, repair and cleaning of recreation equipment with the use of hand and power tools;
Assists the Recreation Facility Manager with facilities equipment inventory, cost estimates, and daily records and reports related to the daily operation of the recreation facilities;
Assists the Recreation Facility Manager with periodic inspections of indoor and outdoor recreation facilities;
Operates motor equipment in the care and maintenance of recreation areas, which shall include refrigeration equipment and ice resurfacing equipment;
Supervises and participates in a variety of custodial tasks including sweeping, mopping;
Supervises and participates in a variety of building maintenance tasks including repairs and renovations;
Supervises and participates in the snow and ice removal.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES & PERSONAL CHARACTERISTICS:

Good knowledge of park and recreation area and equipment maintenance methods and techniques;
Good knowledge of the operation and maintenance of ice rink resurfacing and edging equipment;
Good knowledge of the routine maintenance of refrigeration equipment;
Working knowledge of building maintenance and cleaning practices, tools, supplies and equipment;
Working knowledge of indoor and outdoor sports and recreational activities;
Skill in common tools used in building maintenance work;
Mechanical aptitude;
Ability to plan and supervise the work of others;
Ability to follow oral and written instructions;
Ability to maintain various written records;
Ability to work evenings, weekends and varied weather conditions when necessary.

MINIMUM QUALIFICATIONS: Three (3) years of experience in buildings and grounds maintenance work.

SPECIAL REQUIREMENTS: If operation of a motor vehicle is required for this position, the candidate must be eligible for the appropriate level New York State driver's license at time of application. Possession of the license at the time of appointment.