

Jurisdictional Class: Competitive; Non-Competitive in City of Plattsburgh
Adopted: January 17, 2003
Revised: June 25, 2010

PUBLIC WORKS MAINTENANCE WORKER I

DISTINGUISHING FEATURES OF THE CLASS: This position involves responsibility for the performance of semi-skilled work in the maintenance and repair of streets, sidewalks, sanitary sewers, water distribution lines, and related public work functions. The incumbent also learns to operate a variety of power equipment and pickup trucks on the job in performance of his/her duties. The work is performed under immediate or general supervision depending upon assignment and requires physical endurance and willingness to work outdoors, occasionally under adverse weather conditions. Supervision may occasionally be exercised over the work of laborers and seasonal and part-time workers. The incumbent does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Participates in the construction, extension, repair, and maintenance of streets and sidewalks;
Leads and participates in the cleaning, maintenance, repair, and extension of storm and sanitary sewers and water distribution lines;
Leads and participates in the cleaning of catch basins, sanitary manholes, or wet wells;
Operates and maintains equipment associated with the maintenance, repair, operation, or replacement of water and wastewater systems as well as equipment used in street and sidewalk maintenance such as air compressor, pavement breaker, or jackhammer;
Assists and works with tarmac, black top, and mixed concrete;
Investigates complaints dealing with blockage and water leaks and by standard tests, determines location of leaks;
Occasionally reads, removes, and resets water meters in the homes of consumers;
Assists in laying mains and installing hydrants and gates;
Plows snow, helps to remove snow, sands icy streets and all public areas, and may act as a wing person;
Assists in excavation and backfilling work in digging operations and insures that proper safety procedures are followed;
Operates automotive equipment in the performance of duties;
Occasionally operates heavier construction equipment on a relief or training basis;
Installs street signs, sign posts, and parking meter posts;
Does rough carpentry work such as building forms and assists in building maintenance and cleaning of buildings, equipment, and grounds;
Assists in the operation of high pressure equipment;
Inspects hydrants for possible defects, reports findings, and assists in repairs;
Assists in the televising and inspection of sanitary sewers with a TV Inspection System;
Supervises and participates in the maintenance and care of parks and playgrounds.

Public Works Maintenance Worker I

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES & PERSONAL CHARACTERISTICS:

Working knowledge of the maintenance, cleaning, and construction activities including tools, terminology, and equipment used in the operation of a public works department including municipal water distribution and wastewater systems;

Good knowledge of the safety precautions exercised in such work;

Ability to perform public works construction and repair work required to maintain streets, sidewalks, storm sewers, water distribution lines, and related public works activities;

Ability to operate hand and power tools;

Ability to understand and carry out oral and written directions.

MINIMUM QUALIFICATIONS: Either:

(a) One (1) year of experience in public works activities such as construction and maintenance of water or sewage lines or street and/or sidewalk construction and maintenance; or

(b) Two (2) years of experience as a laborer.

SPECIAL REQUIREMENT: Possession of an appropriate New York State driver's license at time of appointment.