



## CLINTON COUNTY DEPARTMENT OF PERSONNEL

137 Margaret Street, Suite 212, Plattsburgh, NY 12901

### Personnel Director

Alan Gibson

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## REQUEST FOR REINSTATEMENT TO AN ELIGIBLE LIST

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

SOCIAL SECURITY #: \_\_\_\_\_ HOME PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

Many agencies give preference to their residents. Incomplete or inaccurate information may result in you not being considered for an appointment. YOU MUST COMPLETE THE FOLLOWING ON RESIDENCY:

TOWN: \_\_\_\_\_ CITY: \_\_\_\_\_

SCHOOL: \_\_\_\_\_ COUNTY: \_\_\_\_\_

Has your permanent, legal residence been in Clinton County for 30 continuous days:  Yes (or)  No

If No, indicate below the county of your permanent legal residence: \_\_\_\_\_

I would like to be reinstated to the \_\_\_\_\_ eligible list for the following reason: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

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TO BE COMPLETED BY THE PERSONNEL DEPARTMENT:

EXAM TITLE: \_\_\_\_\_ ELIGIBLE LIST #: \_\_\_\_\_

Reason for removal: \_\_\_\_\_

APPROVED FOR REINSTATEMENT BY \_\_\_\_\_  
Personnel Director Date