

Jurisdictional Class: Non-Competitive
Adopted: April 3, 1979
Revised: June 7, 2011

REGISTERED PROFESSIONAL NURSE (SCHOOL)

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for providing professional nursing services to students and for performing related nursing services such as pupil health screening and notification of defects and communicable disease control. The work requires substantial specialized judgment and skills in accordance with a prescribed nursing care plan. The work is performed under the general supervision of a School Physician or School Nurse-Teacher. Supervision may be exercised over the work of clerical assistants. The incumbent does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Assists the School Physician in physical, visual, and auditory screening examinations of students and employees;
Administers first aid and emergency treatment to students and employees;
Prepares and maintains health records for school authorities;
Assists at school immunization clinics;
Arranges to transport sick or injured students or employees to hospital, home, doctor's or dentist's office in case of emergency;
Inspects the school plant, playground, and cafeteria and reports on general safety and sanitary conditions;
Orders, inventories, and oversees the storage of first aid and related health supplies and equipment;
Consults with attendance teachers, staff members, and School Nurse-Teachers concerning a variety of health factors related to non-attendance and communicable disease;
Prepares records and reports as required.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES & PERSONAL CHARACTERISTICS:

Good knowledge of nursing principles and techniques and their relation to medical practices and skill in their application;
Working knowledge of materia-medica, dietetics, sanitation, and personal hygiene;
Skill in the application of current nursing procedures and techniques;
Ability to keep records and make reports;
Ability to establish and maintain cooperative working relationships with students, teachers, parents, and others;
Ability to carry out successfully the measures prescribed;
Ability to communicate effectively orally and in writing;
Ability to plan and supervise the work of sub-professional and non-technical personnel;
Good observation;
Sound judgment.

MINIMUM QUALIFICATIONS: Possession of a valid permit or license issued by the New York State Education Department to practice as a Registered Professional Nurse.