

Jurisdictional Class: Competitive
Adopted: August 18, 1982 as Sr. Staff Social Worker
Revised: May 28, 2010

MENTAL HEALTH CLINICIAN II

DISTINGUISHING FEATURES OF THE CLASS: This position involves independent responsibility for the performance of psychotherapy in helping clients with social, emotional, and related difficulties associated with their disability. The work is performed with a high degree of clinical independence and judgment along with routine clinical supervision in the conduct of assessment, diagnosis, and treatment. Consultation and education activities may be provided to the staff members of the mental health clinic and personnel of other agencies. Employees in this class are expected to collaborate and cooperate as needed with professionals of various agencies in order to affect better client care. The incumbent does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Performs the intake and screening of new clients, evaluating, and diagnosing which includes assessing strengths, needs, abilities, and preferences.;

Develops, in conjunction with the client, strength based treatment plans;

Using accepted practices, provides individual, group, and family therapy utilizing these modalities appropriately, and being mindful of length of stay;

Aids the Mental Health Services Coordinator in responding to psychiatric emergencies;

Refers clients, as needed, to other services and participates in the transfer to other levels of care as appropriate;

Coordinates various activity and treatment programs with other agencies;

Compiles comprehensive clinical evaluations for courts, members of the criminal justice system, and other agencies when needed;

Maintains up-to-date information on community and health resources which can be utilized during the client's care and subsequent to his/her discharge;

Attends and participates in staff meetings and other agency committees;

Provides consultation and education activities to the staff members of the mental health clinic and personnel of other agencies;

Maintains accurate, timely documentation over the course of the client's episode of care according to regulatory and reimbursement requirements;

Maintains the electronic chart by utilizing computer skills to enter assessment treatment planning and case notes, and prepares notifications and correspondence;

Meets productivity standards as determined by the department head.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES & PERSONAL CHARACTERISTICS:

Thorough knowledge of the practices and procedures of strength based psychotherapy;

Good knowledge of community resources and how to use them effectively;

Ability to work well with others;

Ability to organize work effectively and efficiently;

Ability to interpret federal, state and local laws affecting clinical practice;

Ability to demonstrate sound judgment and to practice within ethical parameters;

Exhibits computer proficiency in the maintenance of the electronic chart (typing, keyboard skills, & e-mail ability).

Mental Health Clinician II

MINIMUM QUALIFICATIONS: Possession of a Master's Degree in Social Work or a Master's Degree in Counseling from a regionally accredited or New York State registered college or university and two (2) years mental health experience in the assessment, diagnosing, and treatment of clients.

SPECIAL REQUIREMENT FOR ACCEPTANCE OF APPLICATIONS: Eligibility for a license or limited permit to practice social work or counseling issued by the New York State Education Department at the time of application. Possession of a current license or limited permit at time of appointment.