

Jurisdictional Class: Non-Competitive
Adopted: April 12, 1991
Revised: April 9, 2010

HEAD LIFEGUARD

DISTINGUISHING FEATURES OF THE CLASS: This is supervisory work involving responsibility for the supervision of Lifeguards in ensuring the safety and welfare of swimmers at a bathing beach and/or pool. The incumbent is responsible for overseeing and enforcing all beach/pool rules, regulations, and safety protocols and responding to emergencies and first aid situations. The incumbent is responsible for overseeing the opening and/or closing of the beach or pool area, all bathrooms, locker rooms, etc. and making sure that all necessary equipment is available and in working order. The work is performed under the general direction of a superior recreation official with considerable leeway allowed for the exercise of independent judgment in responding to emergencies and in the scheduling and training of subordinate staff. Supervision is exercised over lifeguards. The incumbent does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Oversees and enforces compliance with beach/pool rules, regulations, and safety protocols;
Supervises Lifeguards responsible for standing watch and patrolling bathing beach and/or pool areas and reports disciplinary problems;
Runs drills and training exercises for Lifeguards;
Schedules daily work shifts for Lifeguards;
Oversees and ensures that the daily cleanup of the beach and/or pool area is properly completed to assure the health and safety of staff, adults, and children using it; including but not limited to the supervision of Lifeguards and maintenance personnel in raking the area, picking up trash, litter and debris, the emptying of trash barrels, the vacuuming of the pool, cleaning of the deck/locker rooms;
Ensures that all safety and first aid equipment is in operating condition through daily testing and/or checking of equipment to assure readiness for use;
Repairs or reports all equipment deficiencies immediately;
Completes all required paperwork and reports;
May perform the duties of a Lifeguard as needed;
Applies resuscitation techniques and otherwise renders first aid as needed.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES & PERSONAL CHARACTERISTICS:

Good knowledge of first aid, life saving, and rescue work as applied to beach/water/swimming accidents;
Good knowledge of and ability to oversee and enforce beach/pool rules, regulations, and safety protocols;
Ability to swim well;
Ability to supervise and plan the work of others;
Ability to train others and to give clear verbal instructions;
Ability to deal with the public tactfully and exercise authority in a public setting;
Ability to keep records and make reports which include arithmetic computations;
Mental alertness and good observation skills;
Sound judgment.

Head Lifeguard

MINIMUM QUALIFICATION: Graduation from high school or possession of a high school equivalency diploma and six (6) months of full or part-time experience as a lifeguard.

SPECIAL REQUIREMENTS:

1. Must meet age requirement for supervising lifeguard as stated on the Aquatic Certifications for NYS Bathing Facilities Fact Sheet in accordance with NYS Sanitary Code; and
2. Must possess a current CPR certificate as noted on the Cardiopulmonary Resuscitation Certification for NYS Children's Camps and NYS Bathing Facilities Fact Sheet in accordance with NYS Sanitary Code. All cardiopulmonary resuscitation certificates must be renewed within one (1) year of completion of the course, regardless of the expiration date noted on the card; and
3. Must possess a current appropriate-level Lifeguarding Certification as noted on the Aquatic Certifications for NYS Bathing Facilities Fact Sheet in accordance with NYS Sanitary Code. Lifeguard certifications shall be valid for the time period specified by the certifying agency, but may not exceed a consecutive three (3) year period from course completion.
4. If First Aid is not included in current Lifeguarding Certification, must possess a current First Aid certification as noted on the First Aide Certification for NYS Children's Camp Staff Fact Sheet in accordance with NYS Sanitary Code. First Aide certifications are valid for a maximum of three (3) years.

The above Special Requirements are regulated by the New York State Sanitary Code (SSC) and can be found at the following links:

Lifeguard Fact Sheet:

<http://www.health.state.ny.us/environmental/outdoors/camps/aquacert.htm>

CPR Fact Sheet:

<http://www.health.state.ny.us/environmental/outdoors/camps/cpr.htm>

First Aid Fact Sheet:

<http://www.health.state.ny.us/environmental/outdoors/camps/docs/firstaid.pdf>