

Jurisdictional Class: Competitive
Adopted: May 9, 1991
Revised: May 11, 2010

FIRE CAPTAIN

DISTINGUISHING FEATURES OF THE CLASS: Employees in this class are charged with the responsibility of directing the overall activities of a fire company at fires and in the station. A Captain has complete charge of operations at the scene of a fire in the absence of or pending the arrival of a superior officer. The work is performed under the general supervision of the Fire Chief and Assistant Fire Chief. The incumbent does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Supervises the work of firefighters at scenes of fire and in stations;
Assigns staff to lay out and connect hose lines and nozzles, turn water on and off, raise ladders, and ventilate buildings;
Responds to all alarms assigned to the company while on duty;
Inspects property at the scene of a fire to prevent re-ignition;
Supervises the cleaning, checking, and replacement of tools and equipment after a fire;
Inspects equipment, grounds, and the station to insure proper order and condition;
Inspects buildings and premises for fire hazards;
Supervises and assists in salvage operations during and immediately following a fire;
May be required to operate and drive engine or ladder trucks when necessary;
Maintains discipline and enforces rules and regulations at the company level;
Trains and drills subordinates in all phases of firefighting and fire prevention activities;
Makes daily reports on personnel and activities.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES & PERSONAL CHARACTERISTICS:

Good knowledge of modern firefighting and fire prevention methods;
Good knowledge of the municipality's fire prevention laws and ordinances;
Good knowledge of the geography of the municipality;
Good knowledge of first aid methods;
Good knowledge of safety precautions involved in firefighting;
Working knowledge of department administration;
Ability to recognize fire hazards;
Ability to get along well with others;
Ability to plan and supervise the work of others and to maintain discipline;
Ability to prepare oral and written reports;
Sound judgment.

MINIMUM QUALIFICATIONS: One (1) year of successful experience as a Fire Lieutenant or eight (8) years experience as a Firefighter.