

RESOLUTION #253 - 04/28/21

AWARDING BID FOR TAX BILL PRINTING SERVICES – TREASURER’S OFFICE

BY: Mr. Timmons

WHEREAS, Resolution #44 dated January 27, 2021 authorized the Purchasing Agent to re-solicit Request for Bids for tax bill printing services; and

WHEREAS, the Purchasing Agent opened bids on April 14, 2021; and

WHEREAS, three bids were submitted as follows:

<u>Bidder</u>	<u>Bid Amount</u>
Fort Orange Press 11 Sand Creek Road Albany, NY 12205	\$11,733.61
Cathedral Corporation 632 Ellsworth Road Rome, NY 13441	\$17,169.88
Applied Business Systems, Inc. 26 Harvester Avenue Batavia, NY 14020	\$18,204.12

WHEREAS, Fort Orange Press had the lower cost but did not provide adequate examples of Imaging for Tax Payer Duplex on the County Land and Tax Bills. Specifically the perforations are in the wrong locations and the quality of paper is less than satisfactory. The two higher bids have comparable costs for this category and their samples were adequate to our needs resulting in the selection of Cathedral Corporation in overall price; and

WHEREAS, after reviewing each firm’s proposal, the County Treasurer recommends the County should retain the services of Cathedral Corporation and award the bid in the amount of \$17,169.88 for the period of three years with the option of renewal for three additional one-year terms; and

WHEREAS, the County Attorney and Purchasing Agent have reviewed the situation and are concurring with the Treasurer’s analysis; now, therefore,

BE IT RESOLVED, the Clinton County Legislature hereby awards the bid to Cathedral Corporation; and

BE IT FURTHER RESOLVED, the Chairperson is authorized to execute all necessary documents for the following:

Contractor: **Cathedral Corporation**  
Service: Tax Bill Printing Services  
Rate: N/A  
Mileage: N/A  
Contract Amount: \$17,169.88  
County Cost: \$14,523.35 (City municipalities pay their own portion)  
Period: 01/01/21 - 12/31/24  
New/Renewal: New  
Previous Year's Cost: \$28,142.13  
Previous County Cost: \$26,037.28

Approved by a poll of the Finance Committee conducted on April 23, 2021.

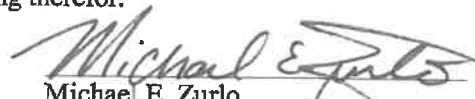
SECONDED BY: Mr. Hall  
ADOPTED

"Yes" 10  
"No" 0  
Absent 0

STATE OF NEW YORK)  
COUNTY OF CLINTON) SS:  
LEGISLATIVE CHAMBERS)

I HEREBY CERTIFY, that the foregoing is a true copy of a resolution acted upon by the County Legislature in Regular Session on April 28, 2021.

A quorum being present, and a majority voting therefor.

  
Michael E. Zurlo  
Clerk of the Legislature

(SEAL)