

COUNTY OF CLINTON)  
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STATE OF NEW YORK)

November 21, 2023

Stenographer's minutes of the Regular Session of the Clinton County Legislature held Monday, November 20, 2023 in the Legislative Chambers, 137 Margaret Street, Plattsburgh, New York.

PRESENT: Calvin Castine, Area 1  
David Bezio, Area 4  
Robert Hall, Area 10  
Mark Henry, Chairperson, Area 3  
Wendell Hughes, Area 8  
Francis Peryea, Area 2  
Richard Potiker, Area 5  
Rob Timmons, Area 7

EXCUSED: Joshua Kretser, Area 9  
Patty Waldron, Area 6

ALSO PRESENT: Michael Zurlo, County Administrator  
Kim Kinblom, Deputy County Administrator  
Jacqueline Kelleher, County Attorney

Chairperson Henry called the meeting to order at 5:17 p.m.

Michael Zurlo, the County Administrator, conducted roll call. Legislators Waldron and Kretser asked to be excused.

Legislator Hall motioned to accept the minutes of the November 8, 2023 Regular Session, seconded by Legislator Hughes. Carried (8-0-2).

Chairperson Henry asked if anyone wished to address the Legislature.

Sam Dyer of 227 Duquette Road, West Chazy, New York thanked the Legislature for the use of the Government Center lobby to market his vegetables. He stated there was a wonderful response from the County employees to utilize the farm stand to purchase their vegetables, as well as, the Veterans in the community. He noted it was a successful and productive season.

There being no one who wished to address the Legislature, Chairperson Henry moved onto the Committee Reports.

### **Buildings and Grounds Committee – Legislator Bezio**

Legislator Bezio stated the Buildings and Grounds Committee has not met since the last Regular Session.

He reported an update from Wendel Companies regarding the Energy Performance Contract was previously emailed to the Legislators. He stated he would be happy to answer any questions that the Legislature may have on the Energy Performance Contract.

The next Buildings and Grounds Committee meeting is tentatively scheduled for Monday, December 11<sup>th</sup> at 4:00 p.m.

Additionally, he noted the Clinton County Highway Garage will have to be completed in Spring, 2024 as the panels that are needed have to be specifically built for that garage and ordered. He stated the rest of the Highway projects are in good shape and are mostly complete. Legislator Bezio reported the Department noticed that they can add additional equipment to the heating system to lower the heat during the nighttime hours; to save the additional expense of heating the facility when no one is there.

### **Children and Family Services Committee – Legislator Potiker**

Legislator Potiker stated the Children and Family Services Committee met on Tuesday, November 14<sup>th</sup>.

Christine Peters, the Commissioner of the Department of Social Services, was present to discuss several resolutions including, “Approving Appointment to the Clinton County Youth Board,” “Authorizing American Rescue Act Adult Protective Services Grant Extension” and “Authorizing Child and Family Service Plan (CFSP).” She also reviewed several discussion items including the Warming Center Update and the Hiring for Emergency Limited Placement (HELP) Program.

Resolutions #844 through #855 have been placed on the agenda upon the recommendation of the Committee.

The next Children and Family Services Committee meeting is tentatively scheduled for Tuesday, December 5<sup>th</sup> at 5:15 p.m.

## **Economic Development and County Operations Committee – County Administrator Michael Zurlo**

On behalf of Legislator Waldron, Mr. Zurlo reported the Economic Development and County Operations Committee has not met since the last Regular Session.

The next Economic Development and County Operations Committee meeting is tentatively scheduled for Wednesday, December 13<sup>th</sup> at 4:00 p.m.

## **Finance Committee – Legislator Timmons**

Legislator Timmons reported the Finance Committee has not met since the last Regular Session.

Resolution #856 was withdrawn. Resolutions #857 and #858 were polled and have been placed on the agenda as a result of the Committee's recommendation.

The next Finance Committee meetings are scheduled for Tuesday, November 28<sup>th</sup> and Wednesday, November 29<sup>th</sup> at 4:00 p.m. to review the 2024 budget. Additionally, the Public Hearing on the 2024 Budget will be held on Wednesday, December 6<sup>th</sup> at 5:15 p.m.

## **Health Committee – Legislator Hughes**

Legislator Hughes reported the Health Committee has not met since the last Regular Session.

The next Health Committee meeting is tentatively scheduled for Wednesday, December 6<sup>th</sup> at 4:00 p.m.

## **Human Services Committee – Legislator Peryea**

Legislator Peryea reported the Human Services Committee met on Tuesday, November 14<sup>th</sup>.

Wendie Bishop, the Nursing Home Administrator, was present to discuss several resolutions including, "Amending Resolution #655 dated September 20, 2023 titled, "Authorizing Various Contracts for the Year 2023" and "Authorizing Contract with Elizabeth Whitcomb."

Kevin LeBoeuf, the Director of the Veterans' Service Agency, was also present to discuss the resolution, "Authorizing Various Contracts for Peer-to-Peer Services." He also discussed monthly statistics for October, 2023.

Darleen Collins, the Director of the Office for the Aging, was in attendance to discuss the resolutions, "Authorizing Various Contracts for the Year 2024," "Authorizing Memorandum of Understanding (MOU) with Clinton County Public Transit (CCPT)" and "Authorizing Contract Amendment with Border Industrial Park, LLC."

Resolutions #859 through #866 have been placed on the agenda upon the recommendation of the Committee.

The next Human Services Committee meeting is tentatively scheduled for Tuesday, December 5<sup>th</sup> at 4:15 p.m.

Legislator Peryea stated that he, Legislator Hughes and Legislator Bezio attended the Senior Citizens Center luncheon for the launch of the Della Subaru Campaign to the Senior Citizens Council. A \$300 donation will be made for any Subaru vehicle purchased until January 2, 2024.

### **Personnel Committee – Legislator Henry**

Legislator Henry stated the Personnel Committee has not met since the last Regular Session.

The next Personnel Committee meeting is tentatively scheduled for Monday, December 4<sup>th</sup> at 5:00 p.m.

### **Plattsburgh International Airport Committee – Legislator Hall**

Legislator Hall reported the Plattsburgh International Airport Committee met earlier.

Chris Kreig, the Airport Director, was present to discuss several resolutions including, “Authorizing Lease Amendment with BETA Technologies, Inc.” and “Authorizing Agreement with C & S Engineers, Inc. for Design and Bidding Services for the Rehabilitation of Apron Taxilane and General Aviation (GA) Apron Phase I (Design) Project.”

Resolutions #867 through #876 have been placed on the agenda as a result of the Committee’s recommendation.

The next Plattsburgh International Airport Committee meeting is tentatively scheduled for Wednesday, December 27<sup>th</sup> at 4:00 p.m.

### **Public Safety Committee – Legislator Castine**

Legislator Castine stated the Public Safety Committee has not met since the last Regular Session.

The next Public Safety Committee meeting is tentatively scheduled for Monday, December 4<sup>th</sup> at 4:00 p.m.

### **Transportation Committee – County Administrator Michael Zurlo**

On behalf of Legislator Kretser, Mr. Zurlo reported the Transportation Committee has not met since the last Regular Session.

Resolutions #877 through #881 were polled and have been placed on the agenda as a result of the Committee’s recommendation.

The next Transportation Committee meeting is tentatively scheduled for Monday, December 11<sup>th</sup> at 5:15 p.m.

## **LIAISON REPORTS**

### **Board of Health – Legislator Potiker**

Legislator Potiker reported the next Board of Health meeting is scheduled for Monday, November 20<sup>th</sup> at 7:00 p.m. and is open to the public.

### **Cooperative Extension – Legislator Timmons**

Legislator Timmons reported the Board met Tuesday, November 14<sup>th</sup> for the annual meeting and the Boards are all set for 2024.

## **Soil and Water – Legislator Timmons**

Legislator Timmons reported the Board met Thursday, November 16<sup>th</sup> and Pete Hagar, the District Manager, was inquiring on the technician positions. There has not been a Civil Service test for this position in several years and the Board would like have a non-competitive position that will allow for the individual to be in a position where they are not waiting to take a test, hoping to pass, and possibly losing their position. He noted the Board will be working on this in the near future. Mr. Zurlo reported they also received a request from the Soil and Water Conservation District Board for the reappointment of Samuel Dyer to the Board.

## **STAFF REPORTS**

### **County Attorney – Jacqueline Kelleher, Esq.**

Ms. Kelleher did not have a report.

### **County Administrator – Michael Zurlo**

Mr. Zurlo stated that he, Deputy County Administrator Kim Kinblom and County Accountant Lee Mitchell have been working on preparing the 2024 Recommended Budget for the Legislature and he asked each Legislator to please take one home and review it before the Tuesday, November 28<sup>th</sup> budget meeting. Mr. Zurlo, Ms. Kinblom and Ms. Mitchell believe it is a budget that the Legislators will be happy with and they look forward to your reviews.

### **Chairpersons Report**

There being no further business, Chairperson Henry moved on to resolutions. The following resolutions were approved unless otherwise noted.

Resolutions #843 through #855 were approved.

Resolution #856 titled, “Authorizing the County Treasurer to Transfer Funds from the Contingency Fund to the Airport Operations Budget” was withdrawn.

Discussion: Mr. Zurlo stated the County continues to work with the Federal Aviation Administration (FAA) to ensure there is a reimbursement available prior to passing this resolution as was discussed in the Plattsburgh International Airport Committee meeting.

Resolutions #857 and #858 were approved.

Resolution #859 titled, “Amending Resolution #655 dated September 20, 2023 titled, “Authorizing Various Contracts for the Year 2023” was motioned by Legislator Peryea and seconded by Legislator Bezio. Carried (8-0-2).

Discussion: Mr. Zurlo stated the County Attorney and her staff have reviewed all of the contracts and all contracts have the ability for the County to withdraw from them with proper notice. The County has a list to send out at the proper time.

Resolutions #860 through #874 were approved.

Resolution #875 titled, “Authorizing Contract with A.W. Farrell & Son, Inc.” was motioned by Legislator Hall and seconded by Legislator Timmons. Carried (8-0-2).

Discussion: Mr. Zurlo reported this is for the roof on the Exelon Building. It was previously brought to Committee and included a boiler. This was originally intended to be incorporated in the Wendel Companies Energy Performance Contract but it was more cost effective to go directly with A.W. Farrell & Son, Inc. under co-op pricing.

Resolution #876 titled, "Authorizing the County Treasurer to Transfer Funds from the General Fund Balance to the Airport Facilities Budget" was motioned by Legislator Timmons and seconded by Legislator Hall. Carried (8-0-2).

Discussion: Mr. Zurlo reported this is for the payment of the previous resolution. The County was hoping for unallocated American Rescue Plan Act (ARPA) funds to pay for this, but that wasn't the case and what this resolution does is take ARPA money that was previously transferred to the General Fund Balance and is now being taken back from the Fund Balance to fund this project. The boiler that was previously discussed is included in the Wendel Companies Energy Performance Contract and the County believes there are unallocated ARPA funds in the worksheet to date to utilize.

Resolutions #877 through #882 were approved.

Resolution #883 titled, "Authorizing a Memorandum of Understanding (MOU) Between the Town of Schuyler Falls, the Town of Plattsburgh and Clinton County" was motioned by Legislator Timmons and seconded by Legislator Potiker. Carried (8-0-2).

Discussion: Mr. Zurlo reported the Legislature is aware of this project; Legislator Potiker and the County's incoming Legislator Supervisor Kevin Randall have been involved in this project. This resolution authorizes a MOU that outlines the terms, conditions and duties. The County Attorney drafted this document for all interested parties. The County does not believe there will be a local cost, but if there is, the County and Casella Waste Management, Inc. will split the cost 50-50.

There being no further business to come before the Legislature, Legislator Hughes motioned to adjourn the meeting at 5:49 p.m., seconded by Legislator Bezio. Carried (8-0-2).

Respectfully submitted,



Toni M. Moffat

Executive Secretary to the County Administrator

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